

## First Registration Process

This international clearance process is only for players who have never been registered to a club affiliated with another national association.

**U.S. Citizens:** U.S. Citizens born outside of the U.S. may be cleared to register by simply completing and signing the First Registration Form. This process is available to all players, regardless of current age and skill level.

U.S. Citizens born outside of the U.S. must complete the following steps:

1. Fill out the [First Registration Form](#)
2. Submit the completed form, along with valid proof of U.S. citizenship (ex. US Passport, Consular Report of Birth Abroad, Letter from Consulate), to the State Association.

Upon receipt, U.S. Soccer will review the paperwork and will notify the affiliated member if the player is clear to register.

**Non-U.S. Citizens:** A player who is not a U.S. Citizen and is currently aged 18 or over may also be cleared to register by the **First Registration process**. However, there is an additional step required (if player is under the age of 18, please see the Minors link).

Once a player completes the two steps listed above, U.S. Soccer will contact the foreign national association of the player and inquire whether they have any registrations, at any level, for the player in question. If no response is given within seven (7) days or the foreign national association confirms there was no previous registration, U.S. Soccer will notify the league member that player is free to register. If the foreign federation states, however, that the player had been previously registered, the player cannot use the First Registration option and will have to be cleared via a different method.

Submit completed forms and required documentation via one of the following methods:

### Mail

North Texas Soccer  
Attn: International Clearance  
3803 Parkwood Blvd. #200  
Frisco, TX 75034

### Email

ICRequest@ntxsoccer.org  
Please include player's name in the subject line

### Fax

214-297-5030  
Attn: International Request  
Please be sure to include an email address on the cover letter to send notification of the approval